

Dear Ross,

Please take this letter as a formal request to change the original conditions of the Premises Licence Application with regard to Bobby's, Units 25 and 26, The Parade Shops, SY1 1DL.

Firstly, may I clarify our intentions for Bobby's.

- 1) Bobby's is a family-friendly restaurant, serving Mexican inspired small plates. Our target audience are people of all ages who enjoy honest food in a welcoming environment.
- 2) Unlike the assumptions, Bobby's is not a bar, nightclub or live music venue. Excessive drinking will not be promoted or tolerated within this premises.
- 3) There will be no live or recorded music outside Bobby's. There will be no live music inside Bobby's.
- 4) There will be no smoking on The Parade grounds. The policy already implemented by The Parade will be actioned.
- 5) The external seating area will be a consumption space only. No licensable activity is to take place outside. Please see attached the revised site plan.
- 6) Our indoor opening hours will reflect those of a typical restaurant with the entire site closed by 11pm latest. This includes all drink up and clean up time. Please note, this is the maximum trading hour inside the premises, external trading hours are considerably less.
- 7) The extended licensable hours for Bank Holidays, Christmas Eve and New Years Eve have been removed.

To solidify our intentions, please see the conditions we have agreed to with the relevant authorities below. **Public Safety conditions** have been listed within the following.

Environmental Protection Conditions, Prevention of Public Nuisance.

We are still discussing conditions with environmental health but please see below those that have been agreed so far:

General:

1. The terminal hour for trading to be reduced from midnight to 23:00. *(As stated above, this refers to the inside only. External trading hours are reduced considerably.)*
2. To facilitate 30 minutes drinking up time final alcohol sales to be at 22:30. *(As stated above, this refers to the inside only. External trading hours are reduced considerably.)*

3. The Licensed area (red line) to be reduced to just the building. The external terrace area to be a consumption area to be shown as a blue area on the plan.
4. Alcohol can only be served with a meal / light snack, or as an ancillary item before and/ or after a meal / light snack.
5. No noxious smell emanating from the premises shall give rise to a significant negative impact to residents of nearby properties

Terrace:

1. No alcohol to be taken off site in open vessels or containers except for consumption in the external terrace area as shown in the plan.
2. Alcohol can only be served with a meal / light snack, or as an ancillary item before / or after a meal / light snack.
3. Alcohol consumed outside the premises building shall only be consumed by patrons seated at tables (i.e. no vertical drinking)
4. There will be no fixed speakers or recorded music in the external terrace area.
5. Any external lighting will be designed and positioned to avoid causing Light Nuisance to nearby residents.

Trading Standards Conditions, Protection of Children from Harm

Trading Standards have withdrawn their representation due to the following conditions agreed:

1. A Challenge 25 Policy will be implemented with appropriate signage displayed at points of sale.
2. A challenge log for Challenge 25 and refusals will be maintained and made available to any authorised authority on request. The challenge log can be kept either electronically or in a hard backed/bound book.
3. Training on Challenge 25 procedures, proxy sales and individuals' responsibilities under the Licensing Act 2003 will be held for all persons involved in the supply of alcohol, prior to engaging in the serving of alcohol and within 14 days of them commencing this role.
4. Refresher training on Challenge 25, proxy sales and their responsibilities under the licensing act 2003 to be provided no less than annually. Training records retained and available at the premises to any authorised authority on request.

Police Conditions, Prevention of Crime and Disorder

The Police have withdrawn their representation due to the following conditions agreed:

1. Colour digital CCTV, with a picture quality capable of being used for evidence, will be installed to cover all internal areas of the premises to which public have access (with the exception of the toilets), including point(s) of sale and all

entrances/exits, and any external areas used for licensable activities or where outside seating is provided.

2. The CCTV will be operational at all times the premises is open to the public.
3. CCTV recordings will be retained for a minimum of 1 calendar month and made available in a viewable format to any authorised authority on request. On request means at the time of the request, in a format which is viewable remotely and not dependent on the premises CCTV system.
4. When the premises is open to the public there will always be a member of staff on site who is trained in the operation of the CCTV system and is able to provide recordings in a viewable format to any authorised authority on request.
5. There will be signage in the premises, clearly visible to members of the public, which states that CCTV is in operation.
6. The Premises will have a zero tolerance to drugs policy. The Licence Holder shall display notices at the entrances to the premises advising attendees that the police will be informed if anyone is found in possession of controlled substances.
7. Drugs found will be placed in a suitable locked receptacle kept for that purpose. Means for securing and unlocking the receptacle will be held by the Premises Licence Holder or a nominated responsible person. A record shall be made of the date and time of the find, the person who made the find and the person who secured the found item(s). This record will be made available to any authorised authority on request.
8. The Premises Licence Holder shall make suitable arrangements with the police for the collection of any found drugs as soon as possible after they are found.
9. There will be a duty of care policy formulated towards persons who are refused admission or who are ejected from the premises.
10. Incidents of crime and / or disorder will be recorded and reported to police as soon as practicable. Copies of these records will be provided to any authorised authority on request. The record will contain full details of persons reporting and any victims along with times and circumstances of the incident.
11. The need for door staff shall be risk assessed by the designated premises supervisor and employed when the risk assessment deems it necessary. Advice from West Mercia Police will be taken when formulating the risk assessments. These risk assessments will be recorded and kept for a period of 12 months and made available to any authorised authority on request.
12. The sale and consumption of alcohol on the premises shall be to customers seated at tables. Vertical drinking shall not be permitted.
13. Staff will monitor those customers leaving to use the external toilets at times the attached shopping centre is closed to the public.
14. At times the attached shopping centre is closed to the public staff will conduct toilet checks (at least 2 per hour)

15. Staff will ensure there is no consumption of alcohol within the communal areas of the shopping centre.
16. Staff will ensure there is no loitering within the communal areas of the shopping centre at times it is closed to the public.
17. Any cutlery or tableware provided for any outside area will only be provided when needed and not left on tables.
18. Any outdoor area will be monitored by staff when in use. Staff will ensure that patrons in these areas behave in an orderly and considerate manner.
19. Staff will ensure no vertical drinking takes place in any outdoor area, to prevent any risk to customers and the public.

Whilst radical conclusions have been made from our original licence application, I hope this clarifies our true direction for Bobby's.

From the changes made to our application and the conditions agreed above, if current representatives consider removing their representations they can do so through you.

Best,

Aaron Brown and Vivek Bhatia
The Directors of Dough & Oil